
Waikato Plan Leadership Group OPEN MINUTES

Minutes of a meeting of the Waikato Plan Leadership Group held Council Chambers, Waikato Regional Council 401 Grey Street, Hamilton East on 16 October 2017 at 1.14pm.

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| Deputy Chairman | Present: Mayor Brian Hanna – in the Chair |
| Waikato Regional Council Eastern Sub-region | Members Chair Alan Livingston Deputy Mayor Toby Adams |
| Business/ Community Members | Bev Gatenby Eric Souchon (from 1.46pm) Lale Ieremia |
| Observers Hamilton City Council | Cr Martin Gallagher |
| Partner Staff Project Team | In Attendance: Ken Tremaine - Implementation Advisor Bill Wasley - Governance Advisor Rachael McMillan - Waikato Plan Programme Manager |
| Waikato Regional Council | Vaughan Payne - Chief Executive Tracey May – Director Science and Strategy Jennie Cox - Democracy Advisor |
| Waikato District Council | Gavin Ion – Chief Executive |
| Hamilton City Council | Blair Bowcott – Executive Director Special Projects |
| Waipa District Council | Garry Dyet – Chief Executive |

Apologies

Apologies were received from Mayor King, Mayor Sanson, Margaret Devlin, Dallas Fisher and Bob Simcock for absence and Eric Souchon for lateness.

Accepted

Confirmation of Agenda

(Agenda Item 2)

Cr Adams moved/B Gatenby seconded.

WPLG17/05

THAT the agenda of the meeting of the Waikato Plan Leadership Group of 16 October 2017, as circulated, be confirmed as the business for the meeting.

The motion was put and carried (WPLG17/05)

Disclosures of Interest

(Agenda Item 3)

There were no disclosures of interest.

Confirmation of Minutes of Previous Meeting

File: 03 04 32 (Agenda Item #4) Doc #11116068

The minutes from the meeting held 18 September 2017 were presented to the Leadership Group.

Matters arising noted:

- Page 6 Mover/seconded for the Confirmation of Agenda – A Livingston moved/Mayor Hanna seconded.
- Spelling of the name of Eric Souchon – had been spelled Souchen and should be Souchon.

L Ieremia moved/Cr A Livingston seconded.

WPLG17/06

THAT the Minutes of the Waikato Plan Leadership Group meeting of 18 September 2017 be received and approved as a true and correct record, and noting the corrections of:

- **Cr A Livingston moved/Mayor B Hanna seconded – the Confirmation of Agenda on 18 September 2017**
- **Correction of the spelling of Souchen to Souchon.**

The motion was put and carried (WPLG17/06)

Waikato Plan Update

File:03 04 32 (Agenda Item #5) Doc #11218833

Presented by the Waikato Plan Implementation Advisor (Ken Tremaine) the report provided the Leadership Group with an update on the Waikato Plan. A presentation was provided to the members (Doc#11245963).

During questions, answers and related discussion the following points were noted:

- The report did not reflect how the Waikato Plan would liaise with the community sector and the philanthropic sector. It was acknowledged that there was a gap and the project team were open to advice on how to bridge the gap.
- Other members recognised that the community sector drove the community, regardless whether they were metro or rural and that the economy and social welfare of the community were “two sides of the same coin”.
- A member questioned whether there had been any indication on who from the Iwi groups were likely to be. It was noted for members that the contact had been largely positive but there had been no indication as to who would be put forward to represent Iwi. There had been interest in having Chief Executive’s from the same Iwi groups as members of the Chief Executive’s Steering Group.
- A member noted previous discussion around the potential of assigning individual members from the Leadership Group to lead the areas of the Waikato Plan priorities. This would bring ownership to the issues.

B Gatenby moved/Cr T Adams seconded.

WPLG17/07

THAT the Waikato Plan Leadership Group:

1. Notes the Waikato Plan update and progress on Leadership Group actions.

The motion was put and carried (WPLG17/07)

Implementation Programme

File: 03 04 32 (Agenda Item #6) Doc #11220004

Presented by the Waikato Plan Implementation Advisor (Ken Tremaine) the report provided the Implementation Programme to the Leadership Group for approval.

Observer Cr M Gallagher in the meeting from 1.37pm.

During questions, answers and related discussion the following points were noted:

- Stakeholder engagement from the Waikato Plan Implementation dashboard would be updated to reflect the discussion undertaken within the Waikato Plan Update.
- Members noted congratulations to the project team for the dashboard and the succinct way it presented all of the information. Members noted there would be a longer term conversation around the funding of the project support role as this would become part of how the Waikato Plan resourced itself.
- Members were advised that the matters relating to housing would be picked up by Future Proof and this should be consistently expressed in the plan. There was work being done for the higher growth areas of Hamilton City, Waikato District and Waipa District and the information from this would be expanded out for the rest of the region once the demand data was available.

Member E Souchon in the meeting from 1.46pm.

- A member noted that the discussions on the Regional Sports Facilities and the regional facilities funding and discussion on a Regional Creative Strategy was important and should not be left out of the plan.
- A member noted the benefits of the Future Proof and Waikato Plan work being aligned and the work of the Chief Executive Steering Group becoming one. It was illogical to work on lines on a map and ultimately the endeavours of both groups may be fused together.

L Ieremia moved/Cr A Livingston seconded.

WPLG17/08

**THAT the Waikato Plan Leadership Group:
1. Approves the Implementation Programme.**

The motion was put and carried (WPLG17/08)

Government Engagement Strategy

File: 03 04 32 (Agenda Item #7) Doc #11219704

Presented by Waikato Plan Implementation Advisor (Ken Tremaine) the report provided the Leadership Group the Central Government Engagement Strategy for approval.

During questions, answers and related discussion the Committee the following points were noted:

- There had been discussion at the Waikato Mayoral Forum around the importance of Waikato Means Business and the Waikato Plan ensuring that they were both sending the same message to central government on the same issues. It was noted for members that the 'one voice' and joint approach worked both ways and other organisations should involve the Waikato Plan.
- Members noted that Central Government were interested in bigger scale levels of engagement such as through a regional council or a Mayoral Forum, rather than individual Territorial Authority engagement. There had been discussion on the setting up of an arrangement similar to central government's Auckland Policy Office, which was a collection of government agencies, however the interest in doing so in other regions was limited.
- Engagement meetings would be run with flexibility with some occurring in Wellington and participants (governance/officials/advisors) would depend on the nature of the matters being discussed. There would be emphasis on presenting the Waikato to key ministers in Wellington.
- The Engagement Strategy would be further refined to reflect a coalition agreement, the official's briefing papers to incoming Ministers and the Government's proposed Cabinet and administration structure.

B Gatenby moved/E Souchon seconded.

WPLG17/09

**THAT the Waikato Plan Leadership Group:
1. Approves the Central Government Engagement Strategy.**

The motion was put and carried (WPLG17/09)

Central Government Briefing Paper

File:03 04 32 (Agenda Item #8) Doc #11218623

Presented by Waikato Plan Implementation Advisor (Ken Tremaine) the report provided the Leadership Group the Central Government Briefing Paper for approval and noted that it would be tailored to align with specific Ministerial portfolios being briefed.

During questions, answers and related discussion the Committee the following points were noted:

- The group had received only the generic document and the content would be modified depending on the intended audience for the paper.
- The intent behind the briefings was to ensure that messaging would be passed to ministry officials from the respective ministers to engage and work with the Waikato region in a collaborative manner.
- There would be ongoing reporting from the Waikato Plan project team to the Waikato Mayoral Forum to ensure all have one version of a consistent message.
- It was important for the Waikato Plan Project Group to be aware of any visit to the region from Ministers (where known) early on, to work with partner staff to be scheduled in to meetings.

E Souchon moved/Cr T Adams seconded.

WPLG17/10

THAT the Waikato Plan Leadership Group:

1. Approves the Central Government Briefing Paper, noting that it will be tailored to align with the specific Ministerial portfolios being briefed.

The motion was put and carried (WPLG17/10)

Next meeting date 4th December 2017 – 1.00pm Waikato Regional Council Chambers.

Meeting closed at 2.15pm.